



Glacier Job Aid for Foreign National - Nonresident Alien Human Subjects

- You will receive an email from support@online-tax.net. Please check for this e-mail in your inbox or junk e-mail folder.
- Log into [GLACIER](#) following the email directions and complete the questionnaire.
- Printout forms and send originally signed forms with copies of any VISA documentation (e.g., I-94, VISA passport sticker, etc.) to the NRA Tax Compliance Team via sealed envelope or fax. Never send this information via email. **Originally signed forms are required and must be mailed or faxed before a payment may be issued.**

NRA Tax Compliance Team
 President and Fellows of Harvard College
 1033 Massachusetts Ave
 2nd Floor
 Cambridge, MA 02138
 FAX: 617-496-3196
 For questions contact: nratx_ufs@harvard.edu or 617-495-8500, option 5.

Human Subjects should check the following boxes in Glacier.

Relationship with Individual (Select as many categories as applicable, but make only one choice per category)	Income Type (If applicable, select one choice per category)
<input type="checkbox"/> Employee/Staff/Internal Post Doc <input type="checkbox"/> Faculty <input type="checkbox"/> Graduate Teaching or Research Assistant <input type="checkbox"/> Student Worker	<input type="checkbox"/> Compensation/Salary/Wages
<input type="checkbox"/> Student Scholarship Recipient/ Stipendee <input type="checkbox"/> Fellow (Monthly External Post Doc) <input type="checkbox"/> Fellowship or Grant Recipient	<input type="checkbox"/> Scholarship or Fellowship (Non-Service) <input type="checkbox"/> Stipend (Non-Service) <input type="checkbox"/> Grant Income
<input type="checkbox"/> Invited Guest or Guest Speaker <input checked="" type="checkbox"/> Consultant/ Independent Contractor <input type="checkbox"/> Honoraria Recipient	<input type="checkbox"/> Honoraria or Guest Speaker Fee <input type="checkbox"/> Consulting Fee <input checked="" type="checkbox"/> Independent Personal Services
<input type="checkbox"/> Artist/ Performer	<input type="checkbox"/> Service Payments to Artist/Performers
<input type="checkbox"/> Copyright Royalty Recipient	<input type="checkbox"/> Copyright Royalty
<input type="checkbox"/> Other Income	<input type="checkbox"/> Prize, Award, or Loan Forgiveness <input type="checkbox"/> Travel Reimbursements
	<input type="checkbox"/> No Payments

Check Consultant/
Independent Contractor

Check
Independent Personal Services

If the individual is eligible to receive a Form 1042-S at year-end, Harvard University will notify the individual via email to access GLACIER to view and print Form 1042-S electronically. If permission has not been received, DO NOT check either statement below.

- ☒ The individual has given permission to provide Form 1042-S (if any) electronically via GLACIER.
- ☐ The individual has DECLINED receipt of an electronic Form 1042-S (if any) via GLACIER.