

## Appendix B: Sample Annual Restricted Fund Certification

### Annual Restricted Fund Certification

[school name]

Harvard University

For the period ended \_\_\_\_\_, 20\_\_, I certify that:

- I have read and understand the donor terms for all restricted funds for which I have transaction or spending authority.
- The terms have been communicated to any others in my department who transact against the restricted funds.
- All transactions I have performed or have authorized others to perform have been in accordance with the terms of the funds.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_